



NEWSLETTER: 20 January 2014 (Number 2)

CLSB Board Opportunities

Two positions have arisen for Non-Executive Directors (NED) on the CLSB board:

- Chair, NED (lay)
- NED (non-lay)

The adverts for both opportunities appear below together with the legal definition of a lay person. The closing date for both applications is midnight on Sunday 9 February 2014 and the interview date will be Wednesday 26 February 2014 in Manchester.

Position: Chair, Non-Executive Director (lay person)
Salary: £6,000 p.a.
Commitment: 2 days per month

This is an interesting role in legal regulation. In the main, the successful candidate will be required to:

- Bring clear leadership and direction to the board.
- Ensure high standards of governance.
- Attend and chair approximately 4 board meetings per year.
- Attend and speak at the Association of Costs Lawyers National Conference.
- Develop a public profile in promoting the work of the CLSB.

Main skills, knowledge and experience of a candidate:

- Board experience, preferably at Chair level.
- Knowledge/experience in a regulated industry (preferable).
- Leadership experience.

To apply, please send your CV and letter in support by post or email (contact details below):

- confirming you fall within the definition of a lay person; and
- setting out why you have the knowledge, skills and experience for the role.

Lynn Plumbley (Chief Executive)

CLSB, Centurion House, 129 Deansgate, Manchester M3 3WR

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Position: Non-Executive Director (non-lay person)
Remuneration: £250.00 per board meeting i.e. £1,000 per annum

The successful candidate will be required to use their legal experience and understanding to ensure the maintenance of high professional standards and consumer protection. They will attend 4 board meetings per year (Birmingham), gain a full understanding of legal regulation and ensure statutory compliance of CLSB.

Eligibility criteria:

- (i) Those who have served on the ACL Council may not apply unless a period of 2 years has elapsed from the date of their resignation from the ACL Council and the published closing date for the board opportunity in question; and
- (ii) an applicant must be a non-lay person within the definition under Schedule 1, Para 2 (4) & (5) of the Legal Services Act 2007.

To apply, please send your CV and letter in support by post or email (contact details below):

- confirming you fall within the definition of a non-lay person; and
- setting out why you are applying to serve on the CLSB board; and
- what you believe you will bring to the role.

Lynn Plumbley (Chief Executive)
CLSB, Centurion House, 129 Deansgate, Manchester M3 3WR
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Definition of Lay Person

Legal Services Act 2007, Schedule 1, Para 2 (4) & (5)

(4) Reference to a “lay person” is reference to a person who has never been:

- (a) an authorised person in relation to an activity which is a reserved legal activity (*see below*);
- (b) a person authorised, by a person designated under section 5(1) of the Compensation Act 2006, to provide services which are regulated claims management services (within the meaning of the Act);
- (c) an advocate in Scotland;
- (d) a Solicitor in Scotland;
- (e) a member of the Bar of Northern Ireland;
- (f) a Solicitor of the Court of Judicature of Northern Ireland.

(5) For the purposes of sub paragraph (4) a person is deemed to have been an authorised person in relation to an activity which is reserved legal activity if that person has before the appointment day been:

- (a) a barrister;
- (b) a solicitor;
- (c) a public notary;
- (d) a licensed conveyancer;
- (e) granted a certificate issued by the Institute of Legal Executives authorising the person to practice as a Legal Executive;
- (f) a registered patent attorney, within the meaning given by section 275(1) of the Copyright, Design and Patents Act 1988;
- (g) a registered trade mark attorney, within the meaning of the Trade Marks Act 1994;
- (h) granted a right of audience or a right to conduct litigation in relation to any proceedings by the virtue of section 27 (2)(a) or section 28 (2)(a) of the Courts and Legal Services Act 1990.

Lynn Plumbley
Chief Executive