

Company number: 04608905

Costs Lawyer Standards Board Ltd (the "Company")

Minutes of meeting held by email

Friday 1 March 2013 at 10.00 am

Present: Graham Aitken (Chair)
 Phil Bellamy (Vice-Chair)
 Richard Allen
 Marc Brooks

In attendance: Lynn Plumbley

1. Chair & Quorum

The Chair declared the meeting open, it was noted a quorum was present.

2. Non-Executive Director Appointment (Lay Person)

It was agreed that with effect from Monday 4 March 2013 Gillian Milburn be appointed as a Lay Non-Executive Director of the Company for an initial term of 2 years, subject to acceptable references being received.

3. Companies House

The Company Secretary was instructed to notify Companies House of this appointment as soon as possible.

4. AOB

There being no other business the meeting was declared closed.

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Chairman