

Company number: 04608905

Costs Lawyer Standards Board Ltd
Wednesday 3 August 2011 at 10.00 am
The Studio, 7 Cannon Street, Birmingham

Present: Graham Aitken (Chair)
Richard Allen
Marc Brooks
Mike Lockwood (by email)
Phil Bellamy (by email)

Apologies: Mike Lockwood & Phil Bellamy

In attendance: Lynn Plumbley (Chief Executive)

1. Chair & Quorum

The Chair noted the apologies of Mike Lockwood & Phil Bellamy who could not attend the meeting but acknowledged their participation and attendance by way of email submissions made. On that basis the meeting was declared quorate.

2. Consultation Responses

The board noted and discussed consultation responses received and agreed changes / responses to the proposed new governance documents before the application for approval is filed with the Legal Services Board.

3. Date & Time of Next Meeting

It was noted that the next scheduled meeting would be held on Wednesday 5 October 2011 @ 10.30am at The Studio, Birmingham.

4. AOB

There being no further business the Chair declared the meeting closed.

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Chairman