

Company number: 04608905

Costs Lawyer Standards Board Ltd (the "Company")

Minutes of meeting held by phone

Monday 24 January 2011 at 10.00 am

Present: Lynn Plumbley (Chair)
Victoria Hopkins

1. Chair & Quorum

It was agreed Lynn Plumbley would chair the meeting. It was noted a quorum was present.

2. Non-Executive Director Appointments (Lay Persons)

It was agreed that with immediate effect the following would be appointed as Non-Executive Directors of the Company for the initial term stated with the intention that, once their signed letter of engagement and acceptable references were received, they would act in the capacity of lay person Non-Executive Directors:

Mike Lockwood (2 years)
Phil Bellamy (1 year)

3. Non-Executive Director Appointments (Non-Lay Persons)

It was agreed that with immediate effect the following would be appointed as Non-Executive Directors of the Company for the initial term stated with the intention that, once their signed letter of engagement and acceptable references were received, they would act in the capacity of non-lay person Non-Executive Directors:

Richard Allen (2 years)
Marc Brooks (1 year)

4. Resignations of Directors

It was agreed that with immediate effect, the following would resign their positions as Directors of the Company:

Victoria Hopkins
Iain Stark
Lynn Plumbley

5. Companies House

The Company Secretary was instructed to notify Companies House of these resignations and new appointments as soon as possible.

6. AOB

There being no other business the meeting was declared closed.

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Chairman